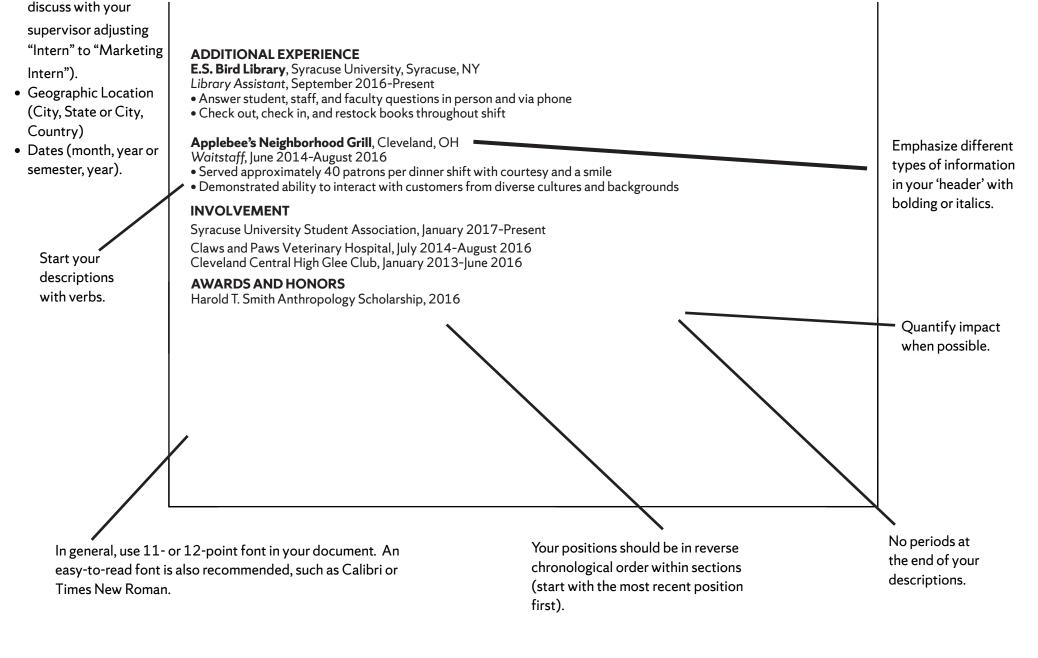
Use your legal name on your resume and keep it consistent with the rest of your brand. If you have a different preferred Your name should be the largest item on name—or nickname—talk to a career vour resume-vou want it to stand out. counselor. Usea Be sure to have **Harper Cameron** professional email an appropriate 117 Comstock Avenue, Syracuse, NY 13210 address, either your voicemail set up. @svr.edu or one (315) 123-4567 hbcameron@syr.edu that uses your linkedin.com/in/hcameron name. Include: University name Individual college **EDUCATION** Syracuse University, College of Arts and Sciences, Syracuse, NY or school's proper Bachelor of Arts, Anthropology, Expected May 2020 name • GPA: 3.2 Include your LinkedIn • City, State • Work up to 10 hours a week URL to make it easier • Type of Degree Cleveland Central High, Cleveland, OH for employers Major High School Diploma, 2016 to locate you. Graduation Date LEADERSHIP EXPERIENCE Minor Residence Hall Council (RHC), Syracuse University, Syracuse, NY • Select courses (if Flint Hall Floor Representative, September 2016-May 2017 Have many skills? relevant) • Voiced the interests and concerns of floor mates at Flint Hall and Universitywide Residence Hall Council meetings Divide them into • G.P.A. (if over 3.0) • Collaborated on educational and community-building activities with other RHC members categories. List • Organized two Flint Hall Movie and Popcorn Nights them based on your Student Government, Cleveland Central School, Woodsville, OH proficiency and Secretary, September 2016-May 2017 comfort level. • Maintained accurate written-records of the proceedings and made them available online to all members, non-members, and teachers • Oversaw club and committee correspondence, including the agenda for meetings and reminders of meetings and events For position descriptions, you'll Be specific with **VOLUNTEER EXPERIENCE** need: Cleveland Museum of Natural History, Cleveland, OH your section Interaction Volunteer, Summers 2014, 2015, 2016, 2017 Organization headings. Use • Interacted with museum visitors to explain scientific principles demonstrated in exhibits • Your Title (be as • Enriched the museum experience for visitors by answering questions, offering directions, and providing them to descriptive as other general information highlight related

experience.

• Assisted in presenting tours, science demonstrations, and hands-on activities

possible. For example,



- Separate your sections with bold or capitalized headings that stand out.
- Keep your tenses consistent.
- Make use of white space. Keep margins balanced and no less than 0.5", don't overcrowd the page. Margins can be adjusted under "Page Layout" if using Microsoft Word. You want your resume to be easy for the recruiter to read.