Login to 'Cuse Activities and visit your RSO portal.



Select "Manage Organization" or "Roster" from your toolbar.

Select "Invite People" to add members to your roster.

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- BACK TO ROSTER

Invite People

You may enter up to 500 e-mail addresses in the textbox below. Please use school-associated e-mail addresses (.edu/.ca) and either separate them with commas or enter one address per line.

E-mail addresse	s		
egnasal@syr.ed	u		
	DDESSES		
ADD E-MAIL AL	DRESSES		

Add all email addresses of interested members to the box.

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Invite People

You may enter up to 500 e-mail addresses in the textbox below. Please use school-associated e-mail addresses (.edu/.ca) and either separate them with commas or enter one address per line.

Edit positions of each added member using the dropdown menu.

		_				
ADD E-MA	AIL ADDRES	SES				
ADD E-MA	AIL ADDRES	SES				
ADD E-M/	AIL ADDRES	SES				
ADD E-MA	AIL ADDRES	SES				
ADD E-M/	NIL ADDRES	sent to:				
ADD E-MA	as will be	sent to:				
ADD E-M/ Invitation Invite as	ns will be Member	sent to:		~		
ADD E-M/	ns will be Member	sent to:		×	×	
ADD E-M/ Invitation Invite as egnasal@	ns will be Member syr.edu	sent to:		×	×	
ADD E-M/ Invitation Invite as egnasal@ SEND INVIT	ANIL ADDRESS As will be Member syr.edu	sent to:		~	×	
ADD E-M/ Invitation Invite as egnasal@ SEND INVIT	ANIL ADDRESS As will be Member syr.edu	sent to:		~	×	

View your current roster under the "Current" tab.

lana	ge Roster			
CURRE	ENT PENDING PROSPECTIVE TERMS AND C	ONDITIONS		
Î	END MEMBERSHIP		Search	Q
Select	First Name ÷	Last Name ¢	Positions	
	Aaron	Hall		1
	Adam	Campos		
	Adam	Cohen		
	Adam	Sperling		1
	Adam	Lewis		
	AJ	Myers		
	Akash Kumar	Singh		
	Alevtyna	Dimova		1
	Alex	Malanoski		1
	Alex	Levy		
	Alex	Сао		
	Alex	Miele		

View and resend pending invitations to prospective members.



Accept or deny membership requests under the "Prospective" tab.



Mana	ge Roster			
CURF	RENT PENDING PROSPECTIVE TERMS AND CONDIT	IONS		
	END MEMBERSHIP		Search	Q
Select	First Name ÷	Last Name ÷	Positions	\frown
	Aaron	Hall		$\langle \rangle$
	Adam	Campos		í
	Adam	Cohen		1
	Adam	Sperling		1
	Adam	Lewis		1
	LA	Myers		1
	Akash Kumar	Singh		1
	Alevtyna	Dimova		1
	Alex	Malanoski		1
	Alex	Levy		1
	Alex	Сао		1
	Alex	Miele		1

Select the pencil icon to edit position titles of members.

Scroll through the listed options to assign different positions to members.

