



## SYRACUSE UNIVERSITY

CENTER FOR INTERNATIONAL SERVICES

310 Walnut Place | Syracuse, New York 13244-2380

TEL: 315-443-2457 | FAX: 315-443-3091 | EMAIL: [international@SYR.EDU](mailto:international@SYR.EDU)

WEBSITE: <https://experience.syracuse.edu/international>

**I-20 Extension  
Request**

### Applying for an I-20 Extension

If you will not complete your academic program by the program end date on your I-20 form (item 5 on page 1 of the I-20), you must apply for an extension of your program of study at least **15 DAYS PRIOR TO** the program end date of your current I-20.

Failure to submit an extension application to the Center for International Services (CIS) before the end date of your current I-20 may result in violation of your F-1 Student status and loss of all associated benefits.

### Procedures for requesting an I-20 extension

1. Complete Part I of the I-20 Extension Request Form
2. Request that Part II of the I-20 Extension Request Form be completed by your academic department
3. Submit the following documents to the CIS no later than 15 days prior to the program end date of your current I-20:
  - Application for (F-1) Extension of Program of Study, signed by your academic department
  - Photocopies of your passport identity and validity page(s), visa, I-94, and I-20 forms
  - Photocopies of your dependents' passport identity and validity page(s), visa, I-94, and I-20 forms
  - Proof of health insurance coverage
  - Proof of financial support (see Estimated Tuition and Living Expenses pages)

A CIS advisor will contact you if there are questions regarding your extension request and upon issuance of your new I-20 if the extension is processed.



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## I-20 Extension Request Form

This I-20 Extension Request form must be completed and submitted to the Center for International Services (CIS) before an F-1 Student's I-20 form can be extended. **The completed application must be received by the CIS at least 15 days before the program end date on the student's current I-20 form.** Failure to submit a timely application may result in violation of the student's F-1 visa status.

### I. Completed by Student

Student Name: \_\_\_\_\_ SUID# \_\_\_\_\_

SEVIS# N \_\_\_\_\_ Current I-20 Program End Date: \_\_\_/\_\_\_/\_\_\_

Program of Study: \_\_\_\_\_ Degree Level:  UG  Master's  PhD  Other

Local Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Upcoming travel plans?  Yes  No If yes, Destination: \_\_\_\_\_ Dates: \_\_\_\_\_

### II. Completed by Academic Department

(For Graduate Students: To be completed by Academic Advisor and Department Chair or Dean)

(For Undergraduate Students: To be completed by College Recorder)

1. The named student has not yet completed his/her current program of study due to:

Delay caused by a change in major field of study

Delay caused by a change in research topic

Delay caused by unexpected research problems

No unusual delay. Original length of time given to complete program is not reasonable for an average student in the program.

Other compelling academic or medical reason (explanation required): \_\_\_\_\_

2. Date on which student is now expected to complete his/her studies: \_\_\_/\_\_\_/\_\_\_

3. Number of credits remaining toward degree (following current semester enrollment): \_\_\_\_\_

I recommend that this student be allowed additional time to complete his/her degree program at Syracuse University.

_____	_____	_____	_____
Academic Advisor's Name	Signature	Date	Email/Phone Number

_____	_____	_____	_____
Department Chair/Dean's Name	Signature	Date	Email/Phone Number

_____	_____	_____	_____
College Recorder's Name	Signature	Date	Email/Phone Number

## Estimated Tuition and Living Expenses

If you are submitting a request that requires you to submit proof of financial support, use the appropriate table below to calculate the minimum amount of funds you will need to show is available to cover your tuition, living expenses and the expenses of your F-2 or J-2 dependents, if any, for 12 months or less.

Appropriate proof of financial support includes scholarship letters, assistantship or fellowship award letters, bank statements or certificates of deposit. If the bank statements or certificates of deposit that you are submitting are not in your name, you must also submit a letter from the account owner which states that the funds will be available to you to cover your tuition, living expenses, and the expenses of any dependents. Financial support documents should be current documents.

### Undergraduate Students

How much more time do you need to complete your degree?	2 semesters or more	less than 2 semesters (see examples below)
Tuition	\$61,310	\$30,655 if full-time (12 credits or more) \$2,669 per credit hour if less than full-time
Fees	\$5,225	\$2,613 for one semester if full-time \$12 for summer
Living expenses	\$23,046	\$11,523 for one semester \$6,342 for summer
TOTAL REQUIRED	\$89,581	calculated based on above

Examples if completing in less than 2 semesters:

I need one more semester to complete my degree and I will be registered for at least 12 credits: Financial support document should show a minimum amount of \$44,791 (\$33,268 for tuition and fees plus \$11,523 for living expenses).

I need one more semester to complete my degree, but I only need to register for 6 credits: Financial support document should show a minimum amount of \$27,537 (\$16,014 for tuition plus \$11,523 for living expenses).

### Graduate Students

How much more time do you need to complete your degree?	12 months or more	less than 12 months	12 months or more	less than 12 months
Do you have a Graduate Assistantship?	No Graduate Assistantship		Graduate Assistantship	
Tuition	\$1,872 per credit hour	\$1,872 per credit hour	\$1,872 per credit hour	\$1,872 per credit hour
Fees*	\$950 plus program fees*	\$475 plus program fees*	n/a	n/a
Living expenses 12 months of study	\$29,046	\$2,421 per month	\$27,134	\$2,261 per month
Living expenses 9 months of study	\$22,835	\$2,537 per month	\$20,923	\$2,325 pre month
TOTAL REQUIRED	Calculated based on above	Calculated based on above	Calculated based on above	Calculated based on above

\*See [Tuition, Fees, and Related Policies Bulletin](#) for program fees.

## **Law Students**

How much more time do you need to complete your degree?	12 months or more	less than 12 months
Tuition	\$59,880	\$29,940 if full-time (12 credits or more) \$2,150 per credit hour if less than full-time
Fees	\$2,170	\$1,085
Living expenses (9 months)	\$23,739	\$2,638 per month
<b>TOTAL REQUIRED</b>	<b>\$85,789</b>	Calculated based on above

## **Students on OPT, STEM Extension OPT, or Academic Training**

How much longer will you be on OPT or STEM Extension OPT or Academic Training?	12 months or more	less than 12 months
Living expenses	\$29,046	\$2,421 per month
Living expenses for dependents	Refer to table below	Refer to table below
<b>TOTAL REQUIRED</b>	<b>Calculated based on above</b>	<b>Calculated based on above</b>

## **Expenses of F-2 or J-2 Dependents (spouse and children)**

How much more time do you need to complete your degree or OPT, STEM OPT, or Academic Training?	12 months or more	less than 12 months
Living expenses for 1 dependent	\$12,264	\$1,022 per month
Living expenses for 2 dependents	\$19,317	\$1,610 per month
Living expenses for 3 dependents	\$24,488	\$2,041 per month
Living expenses for 4 dependents	\$29,699	\$2,475 per month
Living expenses for 5 dependents	\$34,890	\$2,908 per month