

Procedural Advisors in the Conduct Process

What is a Procedural Advisor (PA)?

A Procedural Advisor (PA) is a full-time student, staff, or faculty member at Syracuse University. Parents/guardians are not permitted to serve as PA's, and they cannot attend resolution meetings or formal hearings. In addition, no attorneys are permitted to serve as a PA (unless it is a Title IX-related matter).

What Are the Benefits of a PA?

A PA can guide and support a student going through the student conduct process. A PA can prepare a student ahead of time and assist the student in what to expect in a student conduct meeting.

Does my PA Speak on my Behalf?

No, it is a student's responsibility to speak on behalf of themselves in the conduct process. A PA can assist a student in preparation for a conduct meeting and can attend any meeting with a student and Community Standards, but cannot answer questions on behalf of the student. A student can always take time during their conduct meeting or formal hearing to speak with their PA privately.

Can I Change my PA?

Yes, a student may switch their advisor so long as they are a full-time student, staff, or faculty member that is not already involved in the case. If a student switches advisors, they must notify Community Standards in advance of their scheduled meeting/hearing.

Where Can I Find a PA?

A list of trained PA's can be found on the [Community Standards website](#).

Can my PA View my Case File?

Yes, a student must fill out a [FERPA Waiver](#) to give their PA access to their case file.

Is a PA Required?

No. Having a PA is a student's choice. PA's can attend any resolution meeting or hearing with Community Standards and provide support to their advisee.

Support Services

Barnes Center at the Arch, Counseling

150 Sims Drive | Syracuse, NY 13244
315.443.8000 | *Provides 24-hour crisis support*

Center for Disability Resources

804 University Ave, Suite 303 | Syracuse, NY 13244
315.443.4498 | disabilityresources@syr.edu

Hendricks Chapel

121 Crouse Dr. (Main Quad) | Syracuse, NY 13244
315.443.2901 | chapel@syr.edu

Student Outreach and Support

111 Waverly Ave. Suite 220 | Syracuse, NY 13244
315.443.4357 | studentsupport@syr.edu

Student Title IX

Marley Education Center 242 | Syracuse, NY 13244
315.443.0211 | titleix@syr.edu

Center for International Services

111 Waverly Ave. Suite 220 | Syracuse, NY 13244
315.443.4357 | studentsupport@syr.edu

Questions or Concerns: Contact Community Standards at
315-443-3728 or studentconduct@syr.edu