

2023-24 Student Handbook

Welcome!

We are thrilled to welcome our new students to the Syracuse University community. To those returning, welcome back!

From the moment you become a Syracuse University student, to the moment you graduate, we are here to support you and enhance your student experience. You play a role in shaping the student experience here, too.

Syracuse University is deeply committed to fostering a welcoming and inclusive community where students feel safe and supported, and we have established policies and resources to achieve these goals. This handbook outlines some of the most important student policies, including students' rights and responsibilities with respect to student conduct, academic integrity and financial obligations. It also identifies resources available in these important areas. Please review the handbook and the content linked throughout these pages.

These policies apply regardless of whether classes occur on campus or in a virtual or other format. Failure to follow University policies could result in disciplinary action.

We want to help you live our values, uphold community standards and become a responsible member of the Syracuse University family. It is on all of us to make, and encourage others to make, healthy and respectful decisions to cultivate a caring community.

If you have any questions about the Student Handbook, please <u>email Community</u> Standards or call 315.443.3728.

Go Orange!

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Student Rights and Responsibilities

At Syracuse University, we are committed to ensuring a diverse, equitable, inclusive and accessible campus environment for all. We value diverse identities and believe that diversity and inclusion enhance who we are as students, faculty, staff and alumni. Syracuse University is an academic community, and all persons—students, faculty, administrators and staff—share responsibility for its growth and continued welfare. As members of the University community, students can reasonably expect that all members of the University community will respect the following rights.

All members of the University community are further encouraged to endorse, support and abide by the values expressed within these rights, which this community has deemed fundamental to its mission and integral to its growth.

1. Speech/Expression/Press

Students have the right to express themselves freely on any subject provided they do so in a manner that does not violate the Student Conduct Code. Students in turn have the responsibility to respect the right of all members of the University to exercise these freedoms.

2. Non-Discrimination

Students have the right not to be discriminated against by any agent or organization of Syracuse University for reasons of being members of a protected category, including; creed, ethnicity, citizenship, sexual orientation, national origin, sex, gender, pregnancy, reproductive health decisions, disability, marital status, political or social affiliation, age, race, color, veteran status, military status, religion, domestic violence status, genetic information, gender identity, gender expression or perceived gender. Students have the responsibility not to discriminate against others.

3. Assembly/Protest

Students have the right to assemble in an orderly manner and engage in peaceful protest, demonstration, and picketing which does not disrupt the functions of the University, threaten the health or safety of any person, or violate the Student Conduct Code.

4. Religion/Association

Students have the right to exercise their religious convictions and associate with religious, political, or other organizations of their choice in University facilities provided they do so in a manner that respects the rights of other members of the community and complies with the Student Conduct Code. Students have the

responsibility to respect the rights of other members of their University community to free exercise of their religious convictions and to free association with organizations of their choice.

5. Privacy/Search/Seizure

Students have the right of privacy and to be free from unreasonable searches or unlawful arrest on University property and within their campus residences. Students have the responsibility to respect the privacy of other members of the University community in their person and in their place of residence.

6. Academic Pursuits

Students have the right to accurate and plainly stated information relating to maintenance of acceptable academic standing, graduation requirements, and individual course objectives and requirements. Students can expect instruction from designated instructors at appointed class times and reasonable access to those instructors. Students have the responsibility to attend class and know their appropriate class requirements.

7. Quality Environment

Students have the right to expect a reasonably safe environment supportive of the University's mission and their own educational goals. Students have the responsibility to protect and maintain that environment and to protect themselves from all hazards to the extent that reasonable behavior and precaution can avoid risk.

8. Governance/Participation

Students have the right to establish representative governmental bodies and to participate in University governance in accordance with the rules and regulations of the University. Students who accept representative roles in the governance of the University have the obligation to participate responsibly.

9. Fundamental Fairness

Students have the right to fundamental fairness before formal disciplinary sanctions are imposed by the University for violations of the Student Conduct Code—as provided in the published procedures of the University's Conduct System or other official University publications. Students have the right to written notice and the opportunity for a hearing before any change in status is incurred for disciplinary reasons unless a significant threat to persons or property exists.

10. Confidentiality

Students have the right to access and control access to their educational records as provided by the federal Family Educational Rights and Privacy Act. These include the rights to review educational records, and control disclosure of personal and academic information to third parties.*

*The above statement is also true for international students and scholars, except where specified by the legislation, rules, and regulations governing the particular visa status.

Academic Integrity

Students must abide by the University's Academic Integrity Policy, available on the <u>Center for Learning and Student Success website</u>, which makes integrity and honesty central to the University experience. Specifically, the policy creates four primary expectations:

1. Credit Your Sources

Always acknowledge other people's ideas, information, language, images, or other creative efforts when incorporating them into work you submit, whether that work is written, oral or visual.

Students who violated this expectation:

- copied sentences from a website into the first draft of a paper without citing the source.
- padded their own writing with passages from other published work.
- used photos taken by others in a presentation without citing the photographer.
- paraphrased another's ideas without noting the original author.

2. Do Your Own Work

All work submitted for a course must be your own unless an instructor gives explicit permission for collaboration or editing.

Students who violated this expectation:

- collaborated with others on a take-home assignment that was supposed to be completed individually.
- submitted the same paper or artwork in two courses without written approval from both instructors.
- shared the contents of a quiz, not provided by the instructor, with another student taking the same quiz.
- had a cell phone or other prohibited material within easy reach during a closed-book exam.
- used an artificial intelligence tool (e.g. ChatGPT, translation tool, etc.) not authorized for use in the course or assignment.

3. Communicate Honestly

Deal openly and honestly with faculty, instructors, staff and fellow students.

Students who violated this expectation:

- claimed falsely that they were ill to take a make-up exam.
- made up a death in the family to appeal an academic suspension.
- lied about the amount of time they had spent on a community service project for a course.
- signed another student into a course via attendance sheet or clicker when that student was absent.
- changed research results to skew the interpretation of their findings.

4. Support Academic Integrity

Promote academic integrity at Syracuse University. Avoid actions that encourage or cover up violations by others.

Students who violated this expectation:

- used websites that charge fees or require uploading of course materials (e.g., Chegg, Course Hero) to obtain exam solutions or assignments completed by others and present the work as one's own.
- made a completed exam available to others when they should have known it would be used for fraudulent purposes.
- helped another student cover up a violation.
- lied during an academic integrity investigation.
- provided false information about their personal circumstances to a school or college to gain academic advantage.

These examples are not exhaustive. Any action that improperly influences the evaluation of a student's academic work, gives one student unfair academic advantage over another, or encourages the violation of academic integrity by others constitutes a violation of the Academic Integrity Policy.

When in Doubt, Ask

When any academic integrity expectation is unclear to you, ask your instructor or <u>email the Center for Learning and Student Success staff</u> or call 315.443.5412.

Student Conduct Code

Syracuse University students are expected to conduct themselves in a manner that supports and promotes the educational mission of the University. Integrity, respect for one another and others' property, and a commitment to intellectual and personal growth in a diverse community are core values of Syracuse University.

Bias Sanction Enhancement Clause: Conduct motivated by bias against a targeted individual's or group's protected characteristics can negatively impact students' ability to succeed to their fullest in our community and may also threaten health and safety. Evidence sufficient to show it is more likely than not that a student's misconduct was motivated by bias regarding an individual or group's actual or perceived creed, ethnicity, citizenship, sexual orientation, reproductive health decisions, national origin, sex, gender, pregnancy, disability, marital status, political or social affiliation, age, race, color, veteran status, military status, religion, sexual orientation, domestic violence status, genetic information, gender identity, and/or gender expression may result in more substantial sanction(s).

- 1. Physical assault of any person(s), or an express threat to physically harm any person(s) whether made verbally, in writing, electronically or online, including but not limited to sexual assault, dating and domestic violence, or stalking as defined in the University's Sexual Harassment, Abuse, and Assault Prevention Policy.
- 2. Actions which constitute active assistance or participation in, express promotion of, or perpetuation of harassment as defined in the Syracuse University Anti-Harassment Policy or the Sexual Harassment, Abuse, and Assault Prevention Policy, whether engaged in physically, electronically, or online, verbally, in writing or via video recording. Bias-motivated incidents (sometimes referred to as "hate" incidents) may qualify as harassment under the definitions set forth in the University's Anti-Harassment Policy.
- 3. Active assistance or participation in, express promotion of, or perpetuation of conduct, whether engaged in physically, electronically, online, verbally, in writing or via video recording, which (i) was intentional or engaged in with reckless indifference to the foreseeable impact, and (ii) was reasonably likely to cause physical or mental harm to the individual(s) subjected to it.
- 4. Academic dishonesty including but not limited to plagiarism, cheating, and other forms of academic misconduct such as misuse of academic resources or facilities, intellectual property theft and/or misuse of computer software, data, equipment, or networks.¹

¹ Cases alleging a violation of the Academic Integrity Policy are overseen by the Center for Learning and Student Success (CLASS).

- 5. Intentional disruption or obstruction of authorized teaching, research, administrative, athletic, artistic, expressive (including non-disruptive peaceful protest), or other activities or operations of the University or its students, faculty, or staff occurring on University owned or leased property or pursuant to a University program, event, or activity. Prohibited conduct includes, without limitation, obstructing access to University owned or leased property or a University program, event, or activity.
- 6. Theft of or damage to University, personal, public, or private property/services or illegal possession or use of the same.
- 7. Forgery, alteration, fabrication, or misuse of University or other official identification cards, records, reports, grades, diplomas, documents, computer files, or systems. This includes, without limitation, possession or purchase of falsified identification cards or misrepresentation of any kind to a University office, University official, or law enforcement official acting within the scope of their authority.
- 8. Unauthorized entry or use of University facilities that are locked, closed, or otherwise restricted as to use.
- 9. Disorderly conduct including, but not limited to, acts that breach the peace, constitute public intoxication, or are lewd, indecent, or obscene.
- 10.Use or possession of alcohol, drugs, or drug paraphernalia, in violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco or applicable federal, state, or local law.
- 11. Purchase, distribution, manufacture, or sale of alcohol, drugs, or drug paraphernalia, in violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco or applicable federal, state, or local law.
- 12. Failure to comply with the lawful directives of University employees performing the duties and responsibilities of their position or office, including without limitation, matters related to the maintenance of safety or security.
- 13.Unauthorized (a) possession, brandishing, or use of any weapon, including firearms, BB-guns, airsoft guns, air rifles, explosive devices, fireworks, or any other dangerous, illegal, or hazardous object or material, or (b) improper use as a weapon of any otherwise permitted object or material. This includes, without limitation, any conduct that violates the University's Weapons Policy. Exceptions may be approved in advance by the Department of Public Safety for theatrical productions or athletic/recreational events.
- 14.Interference with or misuse of fire alarms, blue light safety phones, elevators, fire doors, limited access or otherwise secured entry doors, security cameras, or other safety and security equipment or programs.
- 15.Active assistance or participation in, or planning, express promotion, or perpetuation of hazing as defined in the Syracuse University Anti-Hazing Policy or applicable local, state, or federal law.

- 16.Active participation in, or promotion to other students of, a student organization the University has identified as having lost University recognition on a temporary or permanent basis.
- 17.For student leaders of Registered Student Organizations or Sport Clubs holding an executive position (president, vice president, treasurer, new member educator, recruitment chair, social chair, captain, co-captain, or the equivalent), failure to (a) promptly take affirmative action to prevent the harm, (b) contact public safety, or (c) otherwise notify a relevant University official, when the student leader knows of a situation that a reasonable person would perceive threatens the health or safety of another individual or the campus community.
- 18. Violation of international, federal, state, or local law if such violation (a) impacts or adversely affects the University's pursuit of its educational mission or other authorized activities, programs, or operations, or the local community, (b) limits or otherwise impairs a student's ability to fully engage in academic courses and requirements, or (c) presents an actual or potential threat to health or safety. Where such violation is the basis for a complaint under the Student Conduct Code, the student will be provided a citation to the specific statute, ordinance, or law at issue.
- 19. Violation of University policies, rules, or regulations that are published in the Student Handbook, other official University publications, websites, or agreements.

The Student Conduct Code applies to all students and student organizations at Syracuse University and students are expected to become familiar with its provisions. Violations can occur either on or off campus. Being under the influence of alcohol or drugs does not diminish one's responsibility for adhering to the Code.

Other policies of the University may be found on the <u>Syracuse University</u> <u>website</u> and in other University publications.

Student Living Policies and Housing Terms

Student Living facilitates an unsurpassed student living experience where care, community, inclusion and student learning are constant. Preparing students for life goals is not a vision that can be accomplished in a single event. It occurs over time. While you can choose not to participate, we encourage you to step out of your comfort zone and engage with your community, to participate in activities and discussions, and to help develop your community. Student Living wants to help you build your foundation, and to partner with you as you write your story here at Syracuse University.

To be successful in your community, there are several expectations to which students living in University housing are expected to adhere that promote safety for students and property. These include the community standards set in the Student Conduct Code and outlined in the Statement of Student Rights and Responsibilities, as well as Student Living's On-Campus Living Policies. These policies cover things like prohibited personal items (e.g., candles; drugs or alcohol), room augmentation and use, property damage, guests/visitors, pets, and lock-out/key procedures. If you are living in Syracuse University housing, please review the <u>Student Living Handbook and Policies</u> on the Student Living website.

Full financial and occupancy terms of student housing are set forth in the University's <u>Terms and Conditions of Housing documents</u>.

Students living in University housing agree to abide by the full Terms and Conditions of Housing. Some key provisions include:

- Syracuse University requires students to reside in University housing during their first two years of enrollment at the University regardless of class standing.
- Student housing arrangements and agreements are for the full academic year. The term of occupancy and financial obligation is from August to May.
- Students may not store personal property in University housing beyond the term of occupancy.
- The University may restrict access to, or otherwise modify or terminate, housing arrangements for health, safety, and other reasons.
- Housing may only be used for residential purposes, not commercial or other purposes.
- University personnel may access students' rooms and apartments for various reasons specified in the applicable policies and Terms and Conditions of Housing.
- Students are responsible for their guests.
- Housing charges must be paid to the University Bursar's Office upon receipt of the bill.

To the extent the Student Living policies conflict with the Terms and Conditions of Housing, the Terms and Conditions of Housing control.

Tuition and Fees

Students who register for any class or accept any service or experience from Syracuse University are responsible for all tuition, fees, and other associated costs arising from those classes, services, or experiences. Payment of tuition, fees, and costs are governed by the <u>University's Tuition, Fees and Related Policies Bulletin</u>, the full terms of which students who participate in classes, services, or experiences offered by the University must review and accept.

Some of the key provisions of the Tuition, Fees and Related Policies Bulletin are as follows:

- All charges must be paid in full on the date established by the University for each semester. The only exception to this policy is for students enrolled in a payment plan.
- A financial hold results when financial obligations, billed by the University, have not been satisfied by the due date indicated on the billing statement. A financial hold can be the result of a past due balance for tuition, room, meal plan and fees; fines assessed by the library or parking services, or any department within Syracuse University where a charge has been incurred. A financial hold condition prohibits a student's eligibility to participate in the registration process or to receive a diploma.
- The University may be required to alter the traditional on-campus student experience by (a) changing schedules, locations, and modalities for academic courses and programs; and (b) changing or limiting the services and activities available to students, when necessary to protect health and safety.

Questions about the University's tuition policies should be directed to the Bursar's Office by calling 315.443.2444 or by <u>emailing the Bursar's Office</u>. Questions about financial aid should be directed to the Office of Financial Aid and Scholarship Programs at 315.443.1513 or <u>completing the Financial Aid online email form</u>.

Alcohol and Other Drugs

The safety and well-being of students is our priority. Across campus, many of our community members work to prevent high-risk behavior, educate students on the effects of alcohol and substance use, and provide support for those affected by substance use disorder. All students can help maintain a safe and respectful environment by taking an active role in caring for one another and stepping in if someone needs help.

Alcohol and Other Drugs Policy

As a reminder, illegal use, possession, purchase, distribution, manufacture, or sale of alcohol, drugs, or controlled substances, or any other violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco is prohibited. Access the <u>complete alcohol and other drugs policy here</u>.

On March 30, 2021, New York State legalized the personal use of marijuana for individuals over the age of 21. Despite this change in state law, Syracuse University will continue to comply with federal law, which **prohibits all use, possession, and/or cultivation of marijuana at U.S. educational institutions, including private institutions that receive federal funding**. This applies even if a student has a New York State medical marijuana registry ID card.

Alcohol and Other Drugs Prevention and Education

Syracuse University uses multiple strategies to provide comprehensive education and prevention regarding alcohol and other drugs. Notable programs include:

- Online alcohol and sexual assault prevention and education programs required for all incoming undergraduate students;
- Alcohol and Other Drug Coalition;
- Campus alcohol harm-reduction campaign and Health Promotion Peer Educators provide education to students about how to consume alcohol safely if they choose to drink, how to recognize alcohol poisoning, and how to get help in the event of an alcohol-related emergency; and
- Alcohol and other drugs online information and educational presentations offered by the health promotion staff in the <u>Barnes Center at The Arch</u>.

Confidential Campus Resource: Barnes Center at The Arch

Through the Barnes Center at The Arch, students have access to confidential counseling. If you have questions or are interested in exploring <u>substance use</u> <u>resources and services</u>, call the Barnes Center at 315.443.8000. The Barnes Center also offers the <u>Options Education Group</u>, a single session group that focuses on the

impact of substance use on physiology, perception and decision-making. Access the full <u>list of campus and community resources.</u>

Smoke-Free Campus

To help ensure a healthy, productive, and respectful environment in which to work, learn, and live, Syracuse University became a smoke- and tobacco-free campus on July 1, 2015. Access the full Smoke-Free Campus policy.

Amnesty for Help-Seeking Individuals

Syracuse University encourages all community members to care for themselves and others. Therefore, when a student(s) or student organization initiates help from a campus or community resource for medical assistance related to alcohol and other drugs, the health and safety of the student at risk will be the University's priority. The student(s) receiving medical assistance, and the student(s) or student organization who called for help, will not be referred to Community Standards for alleged violations of alcohol and other drug policies if certain requirements are met as outlined in the Student Conduct System Handbook. In addition, the Medical Amnesty Policy–Alcohol and Other Drugs only extends to situations in which medical assistance is sought and does not provide relief from referral to Community Standards for other possible violations of the Code of Student Conduct. Review the complete Medical Amnesty Policy–Alcohol and Other Drugs in the Student Conduct System Handbook.

Syracuse University Policy Statement on Sexual Assault, Sexual Harassment, Stalking, and Dating or Domestic Violence

Syracuse University is committed to fostering an environment that is supportive of its primary educational mission and free from discrimination, harassment, exploitation, and intimidation. The University does not tolerate rape, sexual assault, domestic or dating violence, stalking, sexual coercion and non-contact sexual abuse such as voyeurism and sexual exploitation, or other forms of sexual violence or non-consensual sexual activity. All students must comply with the University's Sexual Harassment, Abuse, and Assault Prevention Policy, which prohibits sexual harassment, sexual assault, and other forms of sexual and relationship violence and discrimination.

Definition of Consent

Affirmative consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to

engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant's sex, sexual orientation, gender identity, or gender expression.

Consent to any sexual act or prior consensual sexual activity between or with any party does not necessarily constitute consent to any other sexual act. Consent is required regardless of whether the person initiating the act is under the influence of drugs and/or alcohol. Consent may be initially given but withdrawn at any time. Consent cannot be given when a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation may be caused by the lack of consciousness or being asleep, being involuntarily restrained, or if an individual otherwise cannot consent. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants may be incapacitated and therefore unable to consent. Consent cannot be given when it is the result of any coercion, intimidation, force, or threat of harm. When consent is withdrawn or can no longer be given, sexual activity must stop.

Amnesty for Reporting Individuals

The health and safety of every student at Syracuse University is of utmost importance. Syracuse University recognizes that students who have been drinking and/or using drugs (whether such use is voluntary or involuntary) at the time that violence, including, but not limited to, domestic violence, dating violence, stalking, or sexual assault occurs may be hesitant to report such incidents due to fear of potential consequences of their own conduct. Syracuse University strongly encourages students to report domestic violence, dating violence, stalking or sexual assault to institution officials. A bystander acting in good faith or a reporting individual acting in good faith that discloses any incident of domestic violence, dating violence, stalking, or sexual assault to Syracuse University's officials or law enforcement will not be subject to Syracuse University's Student Conduct Code for violations of alcohol and/or drug use policies occurring at or near the time of the commission of the domestic violence, dating violence, stalking, or sexual assault.

If You Experience Sexual Assault, Harassment, Relationship Violence, or Stalking

For 24/7 confidential support, advocacy, and discussion of your reporting options, contact our Sexual and Relationship Violence Response Team at the Barnes Center at The Arch at 315.443.8000.

Should a student impacted by sexual violence, rape, sexual assault, relationship violence, sexual harassment, sexual exploitation, or stalking choose to file a formal complaint, the following resources are available for reporting:

- Department of Public Safety, 005 Sims Hall, 315.443.2224
- Title IX Coordinator for Students, 005 Steele Hall, titleix@syr.edu, 315.443.0211
- Syracuse Police Department, 511 South State Street, 315.435.3016
- New York State Police, 24-hour dedicated hotline, 1.844.845.7269
- Anonymous reporting is also available by calling 315.443.8477 (TIPS) or on the Department of Public Safety's <u>Silent Witness website</u>.

Learn more about support, reporting options and Title IX processes on the <u>Sexual and Relationship Violence Resources website</u>.

Sexual and Relationship Violence Prevention and Education

Syracuse University uses multiple strategies to provide comprehensive education and prevention regarding sexual and relationship violence. Notable programs include:

- Online sexual assault prevention and education programs required for all new students (undergraduate and graduate);
- Speak About It: In-person sexual assault prevention and education program required for all incoming undergraduate students;
- Continuing online sexual assault prevention and education for sophomore, junior and senior years;
- Health Promotion Peer Educators work with the Barnes Center at The Arch team to support efforts to move Syracuse University toward becoming a safer and more caring community where students dialogue with each other in a variety of venues about healthy relationships and healthy sexuality;
- The Chancellor's Task Force on Sexual and Relationship Violence bolsters the University's efforts in sexual violence prevention, education and advocacy services;
- A Sexual and Relationship Violence Survey is conducted every two years to inform services, programs and awareness efforts to help prevent and respond to sexual and relationship violence; and
- Sexual and relationship violence online information and educational presentations, including pro-social bystander training, offered by the health promotion staff in the Barnes Center at The Arch.

Visit the <u>Sexual and Relationship Violence Resources website</u> for more information regarding sexual and relationship violence prevention and education.

Non-Discrimination Policy Statement and Bias-Incident Reporting

The University does not discriminate and prohibits harassment or discrimination related to any protected category, including creed, ethnicity, citizenship, sexual orientation, national origin, sex, gender, pregnancy, reproductive health decisions, disability, marital status, political or social affiliation, age, race, color, veteran status, military status, religion, sexual orientation, domestic violence status, genetic information, gender identity, gender expression, or perceived gender.

Any complaint of discrimination or harassment related to any of these protected bases should be reported to Community Standards through the <u>STOP Bias and Hate portal</u>. The <u>STOP Bias and Hate program</u> in Community Standards is a University-wide initiative that educates the campus community about bias and hate, and provides resources to report and receive support for bias-related or hate incidents. Bias-related incidents are expressions of hostility against a person or property of another based on legally-protected categories like those described above. Complaints submitted through STOP Bias that involve faculty/staff will be referred to Sheila Johnson-Willis, the University's chief equal opportunity and Title IX officer for faculty and staff in Equal Opportunity, Inclusion, and Resolution Services (EOIRS).

Sanctions

Sometimes students will make decisions that violate University policies. When this happens, the consequences can range based on the nature and severity of the violation, among other considerations. Sanctions are generally educational in nature, and, in some cases, may result in suspension or expulsion. Sanctions can apply to both individuals and organizations.

Students who are alleged to have violated any University policy or the Student Conduct Code and are facing conduct proceedings may request assistance with the process through <u>Student Outreach and Support</u>.

Sanctions for student conduct violations, including drug and alcohol violations, are described in the <u>Student Conduct System Handbook</u>. Sanctions for academic integrity violations are described in the <u>Academic Integrity Policy</u>.

A Note on Campus Safety

It is Syracuse University's policy to provide anyone, on request, with a printed copy of the University's policies and procedures regarding campus security and safety, as well as crime rates and statistics for the most recent three-year period. A <u>copy of</u>

Your Safety and Security at Syracuse University, an annual report that provides this information in compliance with a federal law known as the Clery Act, is available from the Department of Public Safety. To request a printed copy of the Annual Security Report, to be mailed within 10 business days of the request, email Enterprise Risk Management at riskadmin@syr.edu or 315.443.4011.

The <u>Syracuse University Department of Public Safety</u> will provide upon request all campus crime statistics as reported to the <u>U.S. Department of Education</u>.

Drug Free Schools and Campuses Act

The Drug Free Schools and Campuses Act requires all institutions to provide campus community members with information about substance use and abuse, institution policies and support and intervention programs. A copy of the <u>annual notification</u> can be found on the Enterprise Risk Management website. To request a printed copy, contact Enterprise Risk Management at <u>riskadmin@syr.edu</u> or 315.443.4011.

A Note on Student Privacy

Syracuse University takes student privacy seriously. Students' personal information is protected primarily by the federal Family Educational Rights and Privacy Act (FERPA). The law governs access to student records maintained by the University and restricts the release of information from those records without student consent. For more information on your rights under the law, please see the <u>Annual Notification of Rights Under FERPA</u> published by the Registrar's Office.

Who to Contact

Barnes Center at The Arch

315.443.8000, barnescenter@syr.edu

As the hub for student wellness, the <u>Barnes Center at The Arch</u> features programs, services and offerings that promote holistic health and well-being, all in one accessible, centralized space on campus. At the Barnes Center, all are encouraged and empowered to "Be Well" in their own unique, ever-evolving wellness journey. This holistic wellness approach encompasses mind, body, spirit and community. Similar to a guiding compass and placing students in the driver's seat of their unique wellness journeys, the <u>Barnes Center Wellness Wheel</u> and team encourage exploration of a variety of activities, resources and services spanning health care, counseling, nutrition, pharmacy, recreation, fitness, outdoor education, meditation, pet therapy, and much more.

Center for Learning and Student Success

315.443.5412, aio@syr.edu

The <u>Center for Learning and Student Success (CLASS)</u> works with faculty, instructors, students, and staff to promote understanding of Syracuse University's academic integrity policy, coordinate its administration, and maintain records of all academic integrity cases.

Community Standards

315.443.3728, studentconduct@syr.edu

<u>Community Standards</u> is committed to providing a fair and engaging process for the resolution of alleged violations of the Student Conduct Code, and manages the <u>STOP Bias and Hate</u> program. The office aims to cultivate a safe and secure environment in which all students can succeed and grow as engaged community members. The office administers the conduct process, cultivates students' educational development, and promotes responsible decision-making, accountability, and service.

Department of Public Safety

315.443.2224, dpsadmin@syr.edu

The <u>Department of Public Safety</u> (DPS) works to maintain a safe and secure learning and living environment on the Syracuse University campus and in the surrounding campus areas. DPS officers and staff work together to provide a consistent community policing patrol presence; inspect and maintain alarm and sprinkler system equipment directly related to the safety and well-being of University building occupants; and plan and prepare for emergency situations before they happen, in collaboration with offices and departments across campus, ensuring a smooth response to incidents that do arise.

New Student Programs

315.443.9187, welcome@syr.edu

<u>New Student Programs</u> serves undergraduate first-year students, transfer students, family members and supporters. Through a lens of learning, exploration and success, the team is a continuous resource from the first day to graduation, serving as a primary point of contact for information and guidance regarding academic and campus life. Our resources keep you engaged and add to your understanding of the student experience.

Student Living

315.443.3637, osl@syr.edu

The <u>Student Living</u> team creates residential communities where living and learning experiences prepare students to pursue their life goals. Staff work to promote community, learning, inclusivity, engaged citizenship and safety within the residence halls and across campus. The student resident advisors (RAs) and professional residence directors (RDs) located in each building assist students with questions, reporting concerns, or needing a referral for support.

Student Outreach and Support

315.443.2616, studentsupport@syr.edu

Student Outreach and Support supports students in achieving their definition of success by graduating from Syracuse University and setting a foundation for the future. The team works with students, faculty and staff to identify and eliminate academic and non-academic barriers and help students meet their goals. If a student is facing a challenge or concern that makes it difficult to meet their goals, Student Outreach and Support is here to help them navigate any challenges and provide the tools and resources to empower their success. This can include support when a student is navigating a medical leave of absence, illness or conduct issue.

Student Title IX Case Management

315.443.0211, titleix@syr.edu

To make a report or <u>file a Formal Complaint</u> against a University student alleging Prohibited Conduct under the University's Sexual Harassment, Abuse, and Assault Prevention Policy, students should contact the Title IX Coordinator for Students in Student Title IX Case Management. Please note, students seeking to make a report or file a Formal Complaint against University faculty or staff member alleging Prohibited Conduct under the University's Sexual Harassment, Abuse, and Assault Prevention Policy should contact the University's Title IX Coordinator for Faculty and Staff at equalopp@syr.edu.

Some Additional Tools

Orange Safe Mobile App

Syracuse University students, faculty, and staff are encouraged to download **Orange Safe**, a free app which provides several tools designed to keep you safe. With Orange Safe, users can stay connected and receive important campus notifications, communicate with campus safety, and gain access to resources needed most.

Features of the app include:

- **Easy Emergency Communications:** With a push of a button, you can directly connect to 9-1-1 for off-campus emergencies or DPS in an oncampus emergency.
- On Campus BlueLight: While you are on campus, tap the button to simultaneously send your location to and call the DPS Emergency Communications Center (ECC). The DPS ECC will receiving your location in real-time and talk to you on the phone.
- **Safe Walk:** Send your location in real-time to a friend so they can watch you as you walk to your destination. They'll watch you and can trigger a call to emergency services if necessary. It is as simple as sending a text message to a family or friend and they will be sent a link used to follow you. Once you reach your destination, you can simply disconnect.
- **Tip Reporting:** Prevent dangerous situations by submitting a tip— anonymously or associated with your profile—and have real-time chat interactions with a member of the DPS dispatch team. This way, dispatchers and police can get the information they need about suspicious behavior, unsafe situations, or crimes and you can be sure the issue is being reported without drawing attention from those around you. The app allows you to text suspicious activity to DPS, using photos or video.
- **Social Escape:** Get out of a tough social situation by receiving a call and giving you an excuse to leave. It is as simple as entering your phone number in the app and setting how quickly you want to receive the phone call.
- **Be Prepared with Emergency Plans:** Do you know what to do in the event of an emergency on campus? Be prepared by reviewing our emergency plans!
- **Safety Toolbox:** This section includes links to important safety related resources as well as the "I'm OK!" feature which will send your location and a message indicating that you are okay to a recipient of your choosing.
- **Push Notifications:** Orange Safe offers a seamless notification process in the event of an emergency. In extreme circumstances, phone lines may prevent some messages from going through quickly; Orange Safe's push notifications allow you to get the message almost instantaneously, even if you don't have cellular service, such as in the basement of a building. (Wi-Fi access would be necessary.)
- Quick Access to Support Resources: Beyond being able to contact DPS or 911 with the touch of a button, you can also access important phone numbers and websites for safety and wellness resources—on campus and beyond.

Download the free Orange Safe app today at the <u>Apple App store</u> or <u>Google Play store</u>.

University Policy Website

To access additional University policies and procedures, visit the <u>Syracuse</u> <u>University Policies website</u>. As policies are subject to change, this website contains the most up-to-date information on University policies.