



Barnes Center at The Arch
Attn: MLOA Counseling
150 Sims Drive, Ste. 302
Syracuse, NY 13244

Dear Licensed Mental Health Professional,

Your client has requested to take a leave of absence from Syracuse University for psychological reasons. This requires the student to provide the following from their provider and return by mail to the address listed above or by fax to 833.780.1937.

- On office letterhead, a brief summary support letter, indicating the nature of the student's psychological condition.
- A statement directly supporting the student's need for a medical leave.

The support letter must be sent within 30 days of the date that the student's condition made it necessary to leave the University. We appreciate your help. If you have questions, please call Barnes Center at The Arch Counseling at 315.443.8000.

Sincerely,

Carrie Lynn Brown, Ph.D.

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Director of Counseling
Barnes Center at The Arch